

Meeting Minutes
Lassen County Fair Advisory Board
Regular Meeting
195 Russell Avenue, Susanville, CA 96130
February 11, 2025
5:30 p.m.

Members Present: Tim Ochotorena, Cheryl Lauritsen, Brian Wolf, Kevin Stafford, Holly Mueller, Jose Pena, Brett Smith, Bill Payer and Samantha McMullen.

Members Absent: Randy Harlan, Becky Albaugh, Claudio Bustamante

- A. **CALL TO ORDER-** Meeting was called to order at 5:30 PM.
- B. **OPENING CEREMONIES**
- C. **AGENDA-** No changes. Motion to approve by Kevin, seconded by Jose. Motion passed.
- D. **PUBLIC COMMENT-** None.
- E. **INFORMATION/CONSENT CALENDAR**
(These matters are routine in nature and approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item.)
SUBJECT: *December 10, 2024, Fair Advisory Board Meeting Minutes-* Motion to approve by Brett, seconded by Cheryl. Motion passes.
- F. **CORRESPONDENCE**
CDFA Update Letter- FAQ - State Veterinarian Bans All CA Poultry and Dairy Cattle Exhibitions at Fairs

Discussion about correspondence. Dairy beef will be eligible for exhibit and sale. Much discussion around request to change Rabbit pen of 3 to singles or the addition of a single market rabbit class for the 2025 fair as an alternative for youth that will not be able to exhibit or sell poultry. It was decided that the market rabbit classes will remain the same as they have been, Pens of 3 only. For those youth who had declared a poultry project and may face a financial hardship by being forced to change to rabbits, the fair board will help with financial aid on an individual basis.

- G. **SUBJECT: Fair Sponsorship Dinner**
ACTION REQUESTED: Discussion

Discussion that sooner would be better than later. Date of March 28 was set, Bill will start working on this immediately. Dinner will be based around the Red, White and Blue theme. Hog purchased last year will be cooked as carnitas and be the center of the meal. Bill will follow up on suggestions that were made and reach out to board members for input and help in organizing and hosting the event.

- H. **SUBJECT: Lassen County Fair**
ACTION REQUESTED: Discussion

Manager reported that an entertainment budget was approved by the Board of Supervisors and is moving forward with securing entertainment.

Concern was expressed about the Philly Cheesesteak vendor.

Discussion about starting the RFP process for the carnival contract for Fair 2026.

I. COMMITTEE REPORTS

1. LIVESTOCK COMMITTEE

SUBJECT: 1.) Provide report from January 14, 2025 meeting.
ACTION REQUESTED: 1) Receive Report 2) Approve Minutes

Discussion about application of Prop. 12 and the Lassen Co. Fair and the Junior Livestock Auction. It was determined that Prop. 12 does not apply to our fair and sale and it was recommended to remove Prop. 12 language from the Premium Book.

Announcement that Beef Weigh-in is March 2, 8-11am. Dawn Hershberger will be present for Brand Inspection and Jon Hershberger will tag the animals. Tim will be our weighmaster.

Motion to approve minutes and receive report by Holly, second by Brian, Passed

2. EXHIBITS COMMITTEE

SUBJECT: 1.) Provide report from January 15, 2025 meeting.
ACTION REQUESTED: 1) Receive Report 2) Approve Minutes

Draft Premium book was discussed, Ready to go.

Premium checks were discussed.

Motion to approve minutes and receive report by Kevin, second by Brett, Passed

3. ENTERTAINMENT COMMITTEE

SUBJECT: 1.) Provide report from January 15, 2025 meeting.
ACTION REQUESTED: 1) Receive Report 2) Approve Minutes

Tractor pulls were discussed and Bill recommended to hold off for this fiscal year.

Discussion around Race RFP, seemed to have possible interested parties. RFP closes on 2/13, Score on 2/18/25.

Picnic Table Push, Bill has an interested sponsor and Payless Lumber is going to donate materials for repairs. Brett has paint and paint code.

Motion to approve minutes and receive report by Cheryl, second by Holly, Passed

J. FAIR MANAGER:

- a. **SUBJECT:** Fair Manager Update
ACTION REQUESTED: 1) Receive Report

Manager reported on last year's jackpot and the need to reorganize it including entry fees and awards structure. With adaptation it looks like it can be a successful event. Date set is 5/30-5/31.

Manager reported on application for Carl Moyer Lawn Equipment program and the possibility of replacing some aged equipment.

Brown Act training available. Board asked that the link for the training Power Point be forwarded to all Board members.

Manager reported that there are 6 Board positions up for appointment/reappointment. Bill will get applications and have available at the Fair Office.

Those members with expiring appointments are:

Becky Albaugh

Randy Harlan

Jose Pena
Brett Smith
Kevin Stafford
Brian Wolf

K. MATTERS BY THE BOARD

Board members thanked Samantha for her work as Interim Fair Manager and welcomed Bill as the new Fair Manager. A request was made by the board for better communication between the Fair Office/Manager and the Fair Advisory Board.

L. ADJOURNMENT

Meeting was adjourned at 7:36PM