

**Meeting Minutes**  
Lassen County Fair Advisory Board  
**Regular Meeting**  
195 Russell Avenue, Susanville, CA 96130  
March 11, 2025  
5:30 p.m.

Members Present:, Cheryl Lauritsen, Brian Wolf, Kevin Stafford, Holly Mueller, Jose Pena, Brett Smith, Randy Harlan, Becky Albaugh, Claudio Bustamante and Bill Payer

Members Absent: Tim Ochotorena

- A. CALL TO ORDER-** Meeting was called to order at 5:30 PM.
- B. OPENING CEREMONIES**
- C. AGENDA-** Addition - CDFA Allocation of AB1499 Funds.  
Motion to approve by Brett, seconded by Claudio. Motion passed.
- D. PUBLIC COMMENT-** There was much public comment from the Race Community in support of Racing at the fairgrounds with over 20 people in attendance. Questions were raised as to why the single bid had been rejected. Racing will be agendized on the Entertainment/Interim Committee Meeting set for March 18 at 5pm in Jensen Hall.
- E. INFORMATION/CONSENT CALENDAR**  
*(These matters are routine in nature and approved by a single vote. Prior to action of the Board, the public will be given the opportunity to comment on any consent item.)*  
**SUBJECT:** *February 11, 2025, Fair Advisory Board Meeting Minutes-* Motion to approve by Brett, seconded by Randy. Motion passes.
- F. CORRESPONDENCE:** None
- G. SUBJECT: Fair Sponsorship Dinner**  
**ACTION REQUESTED:** Discussion

Discussion about the Sponsor Dinner set for 3/28 in Jensen Hall. Bill reported that the invitations had been delivered to most if the local sponsors and those out of the area had been mailed. A final planning meeting was set for 3/14 at 4pm at the fair office. Bill will work with Liquid Blue to create table tents for use during the event. Bill will follow up with Susanville Supermarket to discuss if the dinner is an appropriate time to present them with the Blue Ribbon Award.

- H. SUBJECT: Lassen County Fair**  
**ACTION REQUESTED:** Discussion

Manager reported that entertainment is being finalized.

Bill also reported that LCOE will not be sponsoring the floral building this year. An option to fill that building is to work with Johnston Family Farms to display their Zoo animals. This would be at minimal cost to the fair.

Discussion around using Remark-a-bull in our branding. Bill will discuss with Liquid Blue and bring some options for suggestions.

Golf cart rentals for the fair were discussed and it was suggested that we do the same as last year. Bill will follow up.

## I. COMMITTEE REPORTS

### 1. LIVESTOCK COMMITTEE

**SUBJECT: 1.)** Provide report from February 19, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes

Discussion about Beef weigh-in. Went well only a couple of wild steers. 30 animals weighed.

Working on Jackpot, date to me May 30-31.

Motion to approve minutes and receive report by Becky, second by Jose, Passed

### 2. EXHIBITS COMMITTEE

**SUBJECT: 1.)** Provide report from February 26, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes

Premium book is posted on the website. Quilts will not be judged but will have People's Choice Award.

Discussion about empty barns and possible fills. Hit-Miss motors/ Tractors

Motion to approve minutes and receive report by Cheryl, second by Jose, Passed

### 3. ENTERTAINMENT COMMITTEE

**SUBJECT: 1.)** Provide report from February 18, 2025 meeting.  
**ACTION REQUESTED:** 1) Receive Report 2) Approve Minutes

Discussion around Race RFP Rejection and Placement of racing on agenda for March committee meeting.

Motion to approve minutes and receive report by Jose, second by Randy, Passed

## J. SUBJECT; CDFA Allocation (Agenda Addition)

**ACTION REQUESTED:** 1) Discussion, 2) Board approval of Request for FY24/25 Allocation of state funding from CDFA.

Discussion about state funding.

Motion to approve Request for FY24/25 CDFA Allocation was made by Brett, second by Holly, Passed

## K. FAIR MANAGER:

- a. **SUBJECT:** Fair Manager Update  
**ACTION REQUESTED:** 1) Receive Report

Bill reported on the in-person meeting with Liquid Blue. Bill stated that with better communication, he felt that Liquid Blue may be an asset in the short term and will continue working with them through Fair 2025.

Bill reported that Lassen Outlaw Karts had contacted him about the possibility of building a dirt kart track on the grounds. A special meeting will be scheduled to start the exploration of this idea.

Bill asked the board for an estimate of their volunteer hours to be reported to worker's comp. The board agreed that 200 hours per year was a reasonable estimate for each board member.

**L. MATTERS BY THE BOARD**

Holly – Thanks to everyone!

Jose – Here we go, Fair is coming.

Becky – Tell Calliope and Alex Thank you for all that they do.

Randy – Welcome and thanks to Bill. Would like motors/tractors at Fair, Museum in future.

Brian – Not applying for reappointment but will be available for questions.

Brett – Thanked Brian for his service on the board. Brian will be missed!

Claudio – Old tractor is ready for sign-off.

Cheryl – Thanks to all

Kevin - Thanks

**M. ADJOURNMENT**

Meeting was adjourned at 7:54PM